

BACK-UP SYSTEM FACULTY (Main Campus) – March-April 2020

GUIDELINES:

- This Back-up system is created to cover the essential CORE INPATIENT Rotations. It does NOT include coverage for the individual services like IP, Pulmonary Hypertension, Lung Transplant, ILD. These services are already working on putting together a coverage system.
- To maintain fairness of this Back-Up Schedule, we used the list of rotations from Momentum, but no disclosure of the names of the faculty on each rotation was done.
- Main Goals:
 - o To cover the CORE inpatient rotations
 - o To minimize the exposure of faculty
 - o To keep consistency of care of patients
- CORE INPATIENT Rotations:
 - o MICU (4 faculty)
 - o F2 (1 faculty)
 - o IPD Consults (1 faculty)
- There will be 2 types of coverage:
 - o Weekdays (4 to 6-day block)
 - o Weekends (2-day block: Saturday and Sunday)
- Faculty covering weekdays will not be the same that covers weekends. Unless they were already assigned to do it in Momentum (schedule done in the beginning of the year)
- Weekend coverage will be based on weekend-calls already assigned in Momentum (faculty who were assigned to be on-call for their own section will cover first). This will rotate every weekend. They will be followed in the list by a Random Number (see below).
- If a faculty cannot cover for 5 weekdays (Monday – Friday), the next one in the list will cover JUST for the remaining time, HOWEVER if there was only 1 day left, it will be expected for the second faculty to cover for the one day PLUS the following 5-day block.
- If one faculty has already done coverage (either weekday or weekend), his/her name will go to the **bottom of the list** and the next faculty will be called to cover.
- Same faculty SHOULD NOT cover 2 consecutive weekday or weekend blocks. In this case, the faculty next on the list will be called to cover.
- If someone is coming off of one of the core inpatient rotations above or is scheduled for the next week to go onto a core inpatient rotation AND they are first in line for backup, the second

person in line will be pulled to cover instead. This is to avoid excessively long stretches of inpatient rounding in the event of an extended faculty absence due to illness and/or exposure. For example:

It's Monday the 23rd and Dr. X just finished rounding on F2 and there is a need for coverage in the MICU since a rounder has been exposed. Dr. X has AM Clinic (previously) scheduled. Since Dr. X just finished rounding on F2, they will not be pulled to cover the upcoming week. The PM Clinic person (2nd backup) will cover instead.

OR

It's Monday the 23rd and there is a need for coverage in the MICU since a rounder has been exposed. Dr. Y has AM Clinic (previously) scheduled and is first backup. Dr. Y is already scheduled for MICU starting the following week (the 30th). Dr. Y will not be pulled to cover, the PM Clinic person (2nd backup) will cover instead.

- If a faculty is pulled to cover, it is expected that his/her other duties (if needed coverage) will be covered by the next one in line for coverage or by the one appointed by the section he/she belongs to (PH, Transplant, IP, ILD) in case there had already been a back-up system previously established.
- Random Number: obtained by the following criteria:
 - o First: month of birthday: January goes first. If there is a tie, will proceed to second criteria.
 - o Second: day of birthday: 1 goes first. If there is a tie, will proceed to third criteria.
 - o Third: last number of birth year: 0 goes first
 - o Fourth: will depend on Division Head

1. Back-ups for inpatient rotations (**Weekday Block**):

- a. HF Clinic AM
- b. HF Clinic PM
- c. HF Checker AM
- d. HF Checker PM
- e. Satellite clinic AM (in order: WB, Taylor, SH)
- f. Satellite clinic PM (in order: WB, Taylor, SH)
- g. Administrative
- h. PH Clinic (**Surrogate**)
- i. IP Clinic (**Surrogate**)
- j. Transplant Clinic (**Surrogate**)
- k. Random Number

2. Back -ups for inpatient rotations (**Weekend Block**):

- a. Weekend 3/21 – 3/22
 - i. IP on call
 - ii. PH on call

- iii. Transplant on call
- iv. Random Number

- b. Weekend 3/28 – 3/29
 - i. PH on call
 - ii. Transplant on call
 - iii. IP on call
 - iv. Random Number

- c. Weekend 4/4 – 4/5
 - i. Transplant on call
 - ii. IP on call
 - iii. PH on call
 - iv. Random Number

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