



Exciting HFHS CME Credit Management System Updates!

A sleek new CME system is here! The system features multiple user-friendly tools! On **June 29, 2020** HFHS CME will officially switch to a new CME management system called **CloudCME**. You will be able to text course attendance from your phone instead of using sign in sheets or badge readers, resulting in instant credit to your transcript. In addition, the new product features a robust mobile app, streamlined transcript retrieval, and course planning tools to enable automated processes and audience response features. Currently, you will see a portion of your credit data on the system. Your **FULL** CME credit data will be migrated to the new system and will be reflected on your transcripts by June 29th, 2020.

New Process to Claim CME Credit via text message



1 Initial Set-Up – ONE TIME PROCESS

TEXT your EMAIL ADDRESS to 833-999-1484

NOTE: only include your email address (example: jdoe1@hfhs.org) in the text – no other information or characters are needed.

Receive reply text: “**Thank you [Your Name], your phone number has been updated to [Your Cell Number]**”.

NOTE: If reply text states, ‘**User not found**’, please go to <http://hfhs.cloud-cme.com> and click ‘Sign In’ (in the top left of the homepage) to create an account. PLEASE SELECT SIGN IN WITH CORPORATE EMAIL AND INPUT YOUR HFHS CORPORATE PASSWORD LOGIN (how you sign into the computer at HFHS). This automatically creates your account. This product uses your HFHS CORP email and to login in. **Once your account is created** please TEXT your EMAIL ADDRESS to 833-999-1484.

Questions? Visit <https://hfhs.cloud-cme.com>, click on ‘Help’ or call 313-916-8354 or email mailto:cme@hfhs.org



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Save the HFHS designated phone number and download the mobile app – ONE TIME PROCESS

SAVE the phone number 833-999-1484

As a stored contact in your mobile device for all future CME meetings (example contact name: **HFHS CME Attendance**)

DOWNLOAD the mobile app

Search **CLOUD CME** from your app store. The code is **HFHS**. PLEASE SELECT SIGN IN WITH CORPORATE EMAIL AND INPUT YOUR HFHS CORPORATE PASSWORD LOGIN (how you sign into the computer at HFHS). The app allows for easy transcript retrieval, credit monitoring, course materials, evaluations, etc.

Going Forward...

Claiming CME Credits – AT EVERY MEETING

TEXT the assigned code to 833-999-1484

Your assigned meeting code will be provided to you at each session

Receive reply text: **“Thank you [Your Name] we have recorded your attendance for [Today’s Activity]”**.

NOTE: If you do not receive a reply text, your CME transcript will not document meeting participation.